

Organisational Development Committee

Meeting: Wednesday, 17th June 2015 at 5.00 pm in Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP

Membership:	Cllrs. James (Chair), Dallimore (Vice-Chair), Haigh, Hilton and
	Norman
Contact:	Atika Tarajiya
	Democratic and Electoral Services Officer
	01452 396127
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AGENDA		
1.	APOLOGIES	
	To receive any apologies for absence.	
2.	DECLARATIONS OF INTEREST	
	To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.	
3.	PROPOSAL DOCUMENT FOR CONSULTATION (Pages 5 - 22)	
	To consider the report of the Corporate Director of Services and Neighbourhoods concerning the realignment of the City Council's management structure.	
4.	REVISIONS TO STANDING ORDERS FOR THE DISMISSAL OF STATUTORY OFFICERS (Pages 23 - 34)	
	To consider the report of the Monitoring Officer seeking approval to constitutional changes and to note potential contractual changes required to comply with legislation on the dismissal of the Head of Paid Service, Chief Finance Officer and Monitoring Officer (the 'statutory officers').	
5.	CEMETERIES & CREMATORIUM SERVICE - STAFFING UPDATE (Pages 35 - 38)	
	To consider the report of the Cemeteries & Crematorium Service Manager seeking approval to recruit an additional grounds operative (non-permanent) and to formalise permanent contracts for two catering assistants.	

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Martin Shields

Corporate Director of Services and Neighbourhoods

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NOTES

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

Interests) Regulations 2012 as follows –			
<u>Interest</u>	Prescribed description		
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.		
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.		
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged		
Land	Any beneficial interest in land which is within the Council's area.		
	For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.		
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.		
Corporate tenancies	Any tenancy where (to your knowledge) –		
	 (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest 		
Securities	Any beneficial interest in securities of a body where –		
	(a) that body (to your knowledge) has a place of business or land in the Council's area and(b) either –		
	i. The total nominal value of the securities exceeds £25,000		

body; or

or one hundredth of the total issued share capital of that

ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, "securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

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For further details and enquiries about this meeting please contact Tanya Davies, 01452 396125, tanya.davies@gloucester.gov.uk.

For general enquiries about Gloucester City Council's meetings please contact Democratic Services, 01452 396126, democratic.services@gloucester.gov.uk.

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- You should proceed calmly: do not run and do not use the lifts:
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.